

North Dakota Academy of Nutrition and Dietetics Board Meeting
April 30, 2013
Meeting Room 1, St. Alexius Medical Center, 900 East Broadway Bismarck, ND

1. President Becky King called the meeting to order at 6:11 pm.

Roll Call: Becky King, Nancy Wahl, Amy Davis, Desiree Steinberger, Deb Strand, Amanda Ihmels, Brooke Fredrickson, Brenna Swanson, Kristen Liebl, Michelle Fundingsland, Shelley Porter, Char Heer, Deanna Askew, and Sherri Stastny

2. **Approval of Agenda:** Char added "Midwest Dairy Breakfast Support" to New Business. Becky added "Office Files" and "Voting and Non-Voting Members" to New Business. Desiree moved to approve the agenda with the mentioned changes. Amy seconded the motion. The motion passed.
3. **Approval of minutes from February 19th, 2013 NDAND Conference call Board Meeting.** Deb made a motion to approve the minutes as written; Brooke seconded, and motion carried.

4. **Board Reports**

- a. **Treasurer Report:** Char presented a general report as of 4/30/13. She also presented the Fiscal report for 2012 which would be given to North Dakota Academy members at the Annual Meeting. Brenna made a motion to approve the report; Shelley seconded; motion carried.
- b. **Board Reports:** Board reports are included after meeting minutes. Deanna made a motion to approve the board reports as submitted; Desiree seconded; and motion carried.

5. **Old/Unfinished Business**

- a. **2013 NDAND Spring Conference with NDLTCA Conference update:** Deb, Nancy, and Shelley reported on the conference. See NDAND Convention Board Report for the continuing education opportunities and special events. Attendees will also receive a bag with an umbrella. Continuing education requirements have been met and filed with the NDBODP and familiarity with the process is necessary for future conferences. A review of the current guidelines regarding sponsorship should also occur in the near future as they are unclear. Complements were given for the "schedule at a glance" and many thanks to the time and effort into planning the convention.
- b. **Health Care Reform:** Connie was not able to be present. Refer to submitted board report. Amanda reported on insurance reform and that she will be sitting in on sessions for the exchange.
- c. **Reimbursement Updates:** Amy Davis gave thanks for allowing her to attend the Public Policy Workshop. See Reimbursement Representative Board Report. Senator Heitkamp is very supportive of our work and made a good impression for dietitians.

Amy received a scholarship from the National Academy to attend the Business of MNT Boot Camp. She has many resources to share with members including toolkits and new opportunities available. Amy coordinated (with assistance from Brenna, Brooke, and Becky) commentary from ND Academy members allowing privileged RDs in hospitals.

Academy members can review these comments online. More information and decisions will be available this summer.

Amy recommended reviewing state licensure laws as other states have been having issues with licensure being challenged. With all the information for reimbursement representative, webinars may be an effective way to communicate with ND Academy members. Sysco and Mid-West Dairy may have webinar technology capabilities. Char and Deb will look into these and report to Amy.

- d. **Awards Update:** Naomi Hass was unavailable. The awards will be presented during our annual membership meeting and also at the award ceremony. The award winners are listed in the award booklet.
- e. **ND Roughrider Conference:** Becky has registered to have a booth at the ND Roughrider Conference and distribute handouts educating about the role of a dietitian.
- f. **Leadership Certificate of Training:** One of the modules for the leadership training through the National Academy is available at no cost. Leadership encourages board members to take advantage of this opportunity. See <http://www.eatright.org/cpd/online/> for more information.

6. New Business

- a. **Public Policy Coordinator Requests/Discussion:** Amanda Ihmels reported on the following Public Policy Panel Recommendations to NDAND Board, April 30, 2013 as below:

Public policy and advocacy are core functions of the Academy and are critical to achieving the mission, vision, goals and strategies outlined in the Strategic Plan Roadmap. Public policy significantly influences and forms the public image of the Academy and that of the dietetics profession.

Potential New Board Positions:

- Licensure Liaison – 3 year term
 1. If it becomes necessary to justify the retention of the licensure board with the governor and the state, work with the State Policy Representative and public policy panel members to provide leadership in developing a plan
 2. Work with NDBODP to improve complaint process
 3. Attend CLEAR training
 4. Nonvoting member to reduce conflict of interest
- State Reimbursement Representative – 2 year term
 1. Monitor and implement interventions to resolve state related reimbursement issues
 2. Work with insurance companies on nutrition related issues pertaining to reimbursement.
 3. Groom to replace Reimbursement Representative
 4. Voting Member

Enhancing existing roles:

- District presidents
 1. Encourage district members to reply to action alerts
 2. Appoint district member to sit on local health coalition and work on local policy issues. This person could then keep in regular contact with SPR with current issues or trends.
 3. Sit on Public Policy Panel monthly meeting and report back to districts
- All Public Policy Panel members are responsible for suggesting a replacement to the nominating committee.
- Mentor replacements. Replacements will start one year prior to existing board members term expiring.
- Propose changing SPR and SRS to voting positions.

This will be tabled until the next meeting.

- b. **Money donation:** A donation of \$900 from Consultant Dietitians in HealthCare Facilities Practice Group was made. Deb reported the donation can be used to benefit the association. Efforts to promote dietitians such as a public nutrition fair were discussed.
- c. **Election Results:** See Deb Strand's Board Report. Ninety-one members voted this past election.
- d. **New Officers:** Deanna announced new officers. She is still looking for a Media Representative and a Convention Chair. She has filled the Membership Chair with Carrie McLeod.
- e. **Media:** Sherri reported on media. See Board Report. Additional ideas for promoting a dietitian as the nutrition expert include a nutrition fair and social media. The Eat Smart Play Hard campaign is a good promotion for nutrition professionals.
- f. **Membership:** Deanna made a motion to change the New Member Liaison title to Membership Chair and expand responsibilities to include retention of current members. Brenna seconded; motion carried.
- g. **Board Responsibilities:** Becky handed out the board position job descriptions and asked everyone to review and send any updates to her by May 20th.
- h. **Midwest Dairy Breakfast Support:** Char asked for the North Dakota Academy's signature on a letter of support for the Midwest Dairy Council program to have school breakfast in the classroom. Char updated members on how food makes a difference in learning. Amanda shared a success story with a football team on implementing breakfast. Because it is within our policies and scope, we support this program and Deanna will complete the letter of support.
- i. **RDN or LRDN Credential:** Discussion was held on utilizing the "Nutritionist" term on the Registered Dietitian Nutritionist (RDN) credential. The board would like to consider whether or not it is appropriate to recommend or not recommend its use. This topic will be tabled until our next meeting.
- j. **Office Files:** Discussion on whether the print materials and boxes for each position are necessary to pass on to incoming positions. Most positions have all information on a jump drive now. Current positions will review what needs to be kept and what needs to be filed. This information will be discussed further at our summer board meeting.

- k. **Voting and Non-Voting Positions:** Voting and non-voting board positions need to be reviewed. It is uncertain as to why certain positions are non-voting. Changing this may affect quorum needs as well as why more board members do not attend. This topic is tabled until our next meeting.

7. Announcements

- a. Conference outline: Kristen Liebl will explore combining 2014 conference with the North Dakota Nutrition Council. Next year the conference will be in Fargo.
- b. Board member/ information & material exchange.
- c. Dietetic Update Articles due by May 15
- d. Summer board meeting, TBA

Deb made a motion to adjourn the meeting. Deanna seconded; motion carried. Meeting adjourned.

Respectfully Submitted:

Brenna Swanson
North Dakota Academy of Nutrition and Dietetics Secretary